

QUESTIONS ABOUT...	CONTACT
<b>New York State Department of Civil Service</b> Reception Desk: (518) 457-2487	
Attendance Rules Leave Accruals Anniversary Dates Transfer of Leave Credits	<b>Attendance and Leave Unit:</b> (518) 457-2295 ALQ_AResponses@cs.ny.gov
Title Information Job Classifications Pay Schedules	<b>Division of Classification and Compensation:</b> (518) 474-1011
Medical Clearance to Return to Work	<b>Employee Health Services:</b> (518) 233-3100
Local Civil Service	<b>Commission Operations and Municipal Assistance:</b> (518) 473-5037
Conflict with Your Exam Date Reasonable Accommodations for an Exam Did Not Receive an Admission Notice	<b>Test Administration Unit:</b> 1-877-697-5627 (press 1, then press 2) testaccommodation@cs.ny.gov
<b>Additional Resources</b>	
Union Benefits Membership Information Study Guides Tuition Assistance	<b>CSEA:</b> 1-800-342-4146 <b>PEF:</b> 1-800-342-4306 <b>OMCE:</b> 1-800-828-6623
Retirement	<b>NYS Office of the State Comptroller:</b> www.osc.state.ny.us/retire  <b>New York State &amp; Local Retirement System:</b> (518) 474-7736 or 1-866-805-0990
State Agency Listing	www.ny.gov/agencies
State Vacancy Postings	statejobs.ny.gov
Veteran Resources	<b>Veterans Temporary Hiring Program:</b> 518-485-6199 Email: VeteransTempHiring@cs.ny.gov  <b>NYS Division of Veterans Services:</b> 1-888-838-7697 www.veterans.ny.gov
The Governor's Program to Hire Individuals and Veterans with Disabilities	<b>55-b/c Program:</b> (518) 473-8961 or 1-866-297-4356 cs.ny.gov/rp55 ssdrecruitservices@cs.ny.gov
Filing a Complaint of Discrimination	<b>NYS Division of Human Rights:</b> www.dhr.ny.gov
Resource for Free, Confidential Help in a Crisis and for Long Term or New Work/Life Issues	<b>Employee Assistance Program (EAP):</b> 1-800-822-0244 nyseap@eap.ny.gov
<b>Career Mobility Office:</b> (518) 485-6199 or (800) 553-1322 cmo@cs.ny.gov	







**THE CAREER MOBILITY OFFICE (CMO)** provides services related to career mobility and retraining to address workforce needs to all New York State employees, agencies, and authorities.

The mission of the CMO is to promote a comprehensive and coordinated range of career development and workforce deployment services to New York State agencies and their employees. Therefore, the CMO will provide timely and accurate information for your use when considering career moves or changes.

The Career Mobility Office (CMO) is funded by negotiated agreements between New York State, the Civil Service Employees Association, Inc. (CSEA), and the Public Employees Federation, AFL-CIO (PEF). Policy direction, program administration, and additional funding is provided by the Office of Employee Relations (OER) and The Department of Civil Service (DCS).

## Services We Provide



Customized career counseling.



Career tools and resources to assist employees relevant to career planning.



Conduct workshops upon agency request.



Assist with agency restructuring.



Work with employees to stay employed during organizational changes.



Administer the re-employment system.

## Workshops We Offer

Examinations and Eligible Lists  
Glossary of Titles-Inquiry Tool (GOT-IT) Demonstration  
Resume and Interview Preparation  
Transfers  
Understanding the Civil Service Merit System

## Webinars You Can Do On Your Own

**To access webinars, please log in to SLMS at <https://nyslearn.ny.gov/>.**

Once logged in, enter CS-Career Resources in the Learning search box. You must click “Enroll” and then “Submit Enrollment” for the webinar you wish to view. After you enroll, you may launch the webinar from the enrollment page or from your “My Learning” page.

For SLMS login or launching questions or issues, please contact your agency’s help desk. Please note that accessing these webinars during work hours requires supervisory approval. If you do not have access to a computer, please contact your agency’s Personnel or Training Office to arrange a viewing of the webinars.