NEW YORK STATE DEPARTMENT OF CIVIL SERVICE ANNOUNCES
Examination Open To The Public

APPLICATIONS ACCEPTED CONTINUOUSLY
TESTS HELD PERIODICALLY

CAREERS IN PHYSICAL THERAPY

Examination No. & Title	Salary Grade	Beginning Salary	Job Rate
20-573 Physical Therapy Assistant 1	**11**	**$34,838**	**$44,762**
20-574 Physical Therapy Assistant 2	**14**	**$41,170**	**$52,552**
• *Rockland County*		*$43,670*	*$55,052*
20-575 Physical Therapist	**16**	**$45,940**	**$58,468**
• *Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland, Suffolk, and Westchester Counties*		*$46,515*	*$59,043*
• *Helen Hayes Hospital*		*$51,940*	*$64,468*
20-576 Senior Physical Therapist	**18**	**$51,268**	**$65,190**
• *Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland, Suffolk, and Westchester Counties*		*$51,718*	*$65,640*
• *Cortland, Elmira, Madison, Oneida, and Onondaga Counties*		*$55,768*	*$69,690*
• *Helen Hayes Hospital and Veterans Home - Oxford*		*$57,268*	*$71,190*

NO APPLICATION PROCESSING FEE REQUIRED

Appointees who work in the five boroughs of New York City or in Nassau, Suffolk, Rockland, or Westchester Counties will receive an additional $3,026 downstate adjustment. Appointees who work in Dutchess, Orange, or Putnam Counties will receive an additional $1,513 mid-Hudson adjustment.

MINIMUM QUALIFICATIONS: On or before the date of filing application, you must meet the following requirements:

For No. 20-573: you must be *eligible** for certification OR be certified and currently registered to practice as a Physical Therapy Assistant in New York State. **After two years of satisfactory experience as a Physical Therapy Assistant 1, you will be advanced to Physical Therapy Assistant 2 without further examination.**

For No. 20-574: you must be certified and currently registered to practice as a Physical Therapy Assistant in New York State **AND** have two years of post certification physical therapy assistant experience.

For No. 20-575: **y**ou must be *eligible** for a limited permit OR have a license and current registration to practice Physical Therapy in New York State. **After one year of satisfactory experience as a Physical Therapist, you will be advanced to Senior Physical Therapist without further examination.**

***If you are applying under *eligibility* for *certification* or for a *limited permit*:

- For college programs registered by NYSED or for American Physical Therapy Association Accredited Programs – you must submit a copy of your college transcript with your NYS-APP.
- For all other programs – submit a copy of documentation from NYSED that it has found your professional preparation to be acceptable.

For No. 20-576: You must be licensed and currently registered to practice Physical Therapy in New York State **AND** have one year of post licensure physical therapy experience.

For information on how to apply for certification or licensure, write or call: NYS Education Department, Office of the Professions, Division of Professional Licensing Services, Physical Therapy Unit, State Education Building – 2nd Floor, 89 Washington Avenue, Albany, NY 12234, (518) 474-3800. NYSED can also be contacted through the Internet at www.op.nysed.gov/prof/pt. The American Physical Therapy Association may be contacted at (800) 999-2782 or through the Internet at www.apta.org/.

NOTES:

1. In order to be eligible for appointment and to maintain employment, you cannot be listed as an excluded individual or entity on any of the Federal and/or State Medicaid and Medicare exclusion lists (or excluded from any other Federal or Federally assisted program). If you are appointed and subsequently listed as an excluded individual or entity on any of these lists (or excluded from any other Federal or Federally assisted program), you may be terminated from your employment.
2. If appointed you may be required to become an enrolled Medicare provider; obtain and provide to your employer a National Provider Identifier (NPI) number issued by the National Plan and Provider Enumeration System (NPPES); and otherwise actively participate to the degree necessary to allow for your services to be billed through Medicare and Medicaid. If you are appointed and you lose the ability to bill through Medicare and Medicaid, you may be terminated from your employment.
3. If, after appointment, your limited permit expires; you fail to obtain certification; or your license, certification and/or registration are not maintained, action will be taken to remove you from the position.
4. Credentials will be reviewed at the time of interview.
5. All statements made on the application are subject to investigation.
6. Appropriate part-time and volunteer experience, which can be verified, will be accepted on a prorated basis.

THE POSITIONS: These positions exist in the residential facilities and community programs of the Office for People With Developmental Disabilities and the Office of Mental Health; in the rehabilitation centers and long-term care facilities operated by the Department of Health; and at the New York State School for the Blind at Batavia and the New York State School for the Deaf at Rome.

DUTIES: As a **Physical Therapy Assistant 1** or **2**, you would, under the supervision of a licensed Physical Therapist or Senior Physical Therapist, administer a variety of selected forms of physical therapy such as ultraviolet or infrared rays and massage; give patient instructions for simple exercises and transfer procedures (e.g., bed to wheelchair) and clean and store equipment after treatment.

As a **Physical Therapist**, you would plan and conduct medically prescribed treatment for patients with physical disabilities resulting from disease or injury utilizing all physical therapy methods. You would perform the duties of a first-level professional clinician under the supervision of a Senior Physical Therapist. You might supervise Physical Therapy Assistants. As a **Senior Physical Therapist**, you would function as an advanced clinician and may supervise Physical Therapists and Physical Therapy Assistants.

SUBJECT OF EXAMINATION: There will be no written test. If you meet the minimum qualifications, your **education and experience** will be evaluated against the general background/critical activities of the position. It is essential that you describe your education and experience as completely as possible on the examination application NYS-APP form. Ambiguity, vagueness, or omissions will not be decided in your favor. DO NOT send resumes. If you need more space, attach additional 8 1/2" x 11" sheets, following the same format used on the application form. Additional unsolicited information will not be accepted after the last day for filing.

Your final score must be 70 or higher in order to pass. Rank on the eligible list will be determined after adding any wartime veterans' and Civil Service Law Section 85-a credits to your final passing score.

HOW TO APPLY:

- Download the examination application NYS-APP form at http://www.cs.ny.gov/announ/applications.cfm; or
- Email cs.sm.examinfo@cs.ny.gov to request NYS-APP form; or
- Obtain NYS-APP form from a State agency or facility personnel/business office; or
- Request NYS-APP form by calling the Department of Civil Service in the Albany area at 518-457-2487 [press 2, then press 3]; or toll free at 1-877-697-5627 [press 2, then press 3].

State agencies have an ongoing need for persons qualified for appointment to these positions. Therefore, the agencies listed will accept applications at any time and will rate the education and experience of qualified applicants whenever additional eligibles are needed. Applications received after a rating is completed will be retained for the next rating.

For information about these examinations, write or call the facilities or agencies listed.

WHERE TO APPLY: A list of the facilities where these positions exist, and instructions for submitting an application, are a part of this announcement. **Do not send applications to the Department of Civil Service.**

NEW YORK STATE OFFICE OF MENTAL HEALTH

Mail the completed application and a list of the facilities where you wish to be employed to:
New York State Office of Mental Health
Central Recruitment Unit/Exams
44 Holland Avenue
Albany, NY 12229
(518) 402-4058

Greater Binghamton Health Center
425 Robinson Street
Binghamton, NY 13901
(607) 724-1391

Central New York Psychiatric Center
Box 300, Old River Road
Marcy, NY 13403
(315) 736-8271

Creedmoor Psychiatric Center
80-45 Winchester Boulevard
Queens Village, NY 11427
(718) 464-7500

Elmira Psychiatric Center
100 Washington Street
Elmira, NY 14901-2898
(607) 737-4711

Manhattan Psychiatric Center
600 East 125th Street
Wards Island, NY 10035
(212) 369-0500

Pilgrim Psychiatric Center
998 Crooked Hill Road
West Brentwood, NY 11717-1087
(631) 761-3500

Rochester Psychiatric Center
1111 Elmwood Avenue
Rochester, NY 14620
(585) 241-1200

St. Lawrence Psychiatric Center
One Chimney Point Drive
Ogdensburg, NY 13669
(315) 541-2001

NEW YORK STATE DEPARTMENT OF HEALTH

Mail the completed application to the Veterans Home where you wish to be employed:

Helen Hayes Hospital
Route 9W
West Haverstraw, NY 10993
(845)786-4000
Attention: Human Resources Department

New York State Veterans Home at Oxford
4211 State Highway 220
Oxford, NY 13830-4305
(607) 843-3128
Attention: Human Resources Department

NEW YORK STATE OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES

Mail the completed application to the facility where you wish to be employed:

Bernard M. Fineson Developmental Disabilities Services Office
P.O. Box 280507
Queens Village, NY 11428-0507
(718) 217-5110

Brooklyn Developmental Disabilities Services Office
888 Fountain Avenue
Brooklyn, NY 11208-5997
(718) 642-6310

Broome Developmental Disabilities Services Office
249 Glenwood Road
Binghamton, NY 13905-1695
(607) 770-0241

Capital District Developmental Disabilities Services Office
500 Balltown Road
Schenectady, NY 12304
(518) 370-7386

Central New York Developmental Disabilities Services Office
Rome Office
P.O. Box 470
Rome, NY 13442-0470
(315) 336-2300, Ext. 578

Central New York Developmental Disabilities Services Office
187 Northern Concourse
N. Syracuse, NY 13212
(315) 473-6980

Finger Lakes Developmental Disabilities Services Office
Attention: Human Resources Office
620 Westfall Road
Rochester, NY 14620
(585) 461-8800

Hudson Valley Developmental Disabilities Services Office
P.O. Box 470, 7 Wilbur Road
Thiells, NY 10984
(845) 947-6300

Long Island Developmental Disabilities Services Office
45 Mall Drive, Suite 1,
Commack, NY 11725
(631) 493-1830

Metro New York Developmental Disabilities Services Office
Personnel Office
2400 Halsey Street
Bronx, NY 10461
(718) 430-0710

Staten Island Developmental Disabilities Services Office
1150 Forest Hill Road
Staten Island, NY 10314-6316
(718) 983-5433

Sunmount Developmental Disabilities Services Office
2445 State Route 30
Tupper Lake, NY 12986
(518) 359-4150

Taconic Developmental Disabilities Services Office
26 Center Circle
Wassaic, NY 12592
Attn: OHRM
(845) 877-6821, Ext. 3367

Western New York Developmental Disabilities Services Office
1200 East & West Road
West Seneca, NY 14224
(716) 517-2057

INFORMATION FOR CANDIDATES

NEW YORK STATE IS AN EQUAL OPPORTUNITY EMPLOYER: It is the policy of the state of New York to provide for and promote equal opportunity in employment, compensation, and other terms and conditions of employment without discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, marital status, domestic violence victim status, genetic predisposition or carrier status, or arrest and/or criminal conviction record unless based upon a bona fide occupational qualification or other exception.

Appointment to many positions in State government require candidates to undergo an investigative screening. This may include a thorough character investigation, a Federal Bureau of Investigation Criminal Record History Check, a Child Abuse Registry clearance, or other similar procedures. Candidates may be fingerprinted and may be required to pay any necessary fees for that procedure. Depending on the nature of the job, the criminal convictions discovered, or any falsified or omitted information revealed, the investigative findings may bar appointment or result in removal after appointment.

ELIGIBILITY FOR EMPLOYMENT: You must be legally eligible to work in the United States at the time of appointment and throughout your employment with New York State. If appointed, you must produce documents that establish your identity and eligibility to work in the United States, as required by the federal Immigration Reform and Control Act of 1986, and the Immigration and Nationality Act.

REASONABLE ACCOMMODATIONS IN TESTING: It is the policy of the Department of Civil Service, in accordance with the New York State Human Rights Law and the Americans with Disabilities Act, to provide qualified persons with disabilities equal employment opportunity and equal opportunity to participate in and receive the benefits, services, programs, and activities of the Department. It is the policy of the Department to provide such persons reasonable accommodations and reasonable modifications as are necessary to provide equal opportunity. Persons with disabilities who require an accommodation to participate in an examination must note this on their application. Further information is available from the Test Administration Unit of the Department of Civil Service. In the Albany area, call 518-457-2487 [press 2, then press 2]. Outside of the Albany area, call toll free at 1-877-697-5627 [press 2, then press 2]. For TDD services, call NY Relay at 711 (requires a fee) or 1-800-662-1220.

NEW YORK STATE RESIDENCE IS NOT REQUIRED FOR MOST POSITIONS: However, you must be eligible for employment in the United States.

CONTINUOUS RECRUITMENT/ELIGIBLE LISTS: Candidates who meet the qualifications and pass this examination will have their names placed on the eligible list in the order of final scores, regardless of the date on which they filed or took the test. Generally, the names of qualified candidates will remain on the eligible list for two years. Appeal of ratings will not be allowed as the opportunity for retest exists. The Department of Civil Service reserves the right to terminate this special recruitment program.