



NEW YORK STATE DEPARTMENT OF CIVIL SERVICE ANNOUNCES
Examination Open To The Public

APPLICATIONS ACCEPTED CONTINUOUSLY
TESTS HELD PERIODICALLY

Examination No. & Title

20-699 Civil Engineer 2

Agency	Salary Grade	Beginning Salary	Job Rate
Bridge Authority*	Equated to G-24	\$80,487	\$95,815
Canal Corporation	Equated to G-24	\$63,969 \$65,877**	\$89,851 \$92,533**
Thruway Authority	Equated to G-24	\$63,958 \$65,888**	\$89,838 \$92,547**
State Emergency Management Office	G-24	\$69,911	\$88,256
Transportation	G-24	\$69,911	\$88,256

*Salary increase expected upon completion of current contract negotiations.

**Effective July 2010

NO APPLICATION PROCESSING FEE REQUIRED

Appointees who work in the five boroughs of New York City or in Nassau, Suffolk, Rockland, or Westchester Counties will receive an additional \$3,026 annual downstate adjustment. Appointees who work in Dutchess, Orange, or Putnam Counties will receive an additional \$1,513 annual mid-Hudson adjustment.

MINIMUM QUALIFICATIONS: On or before the date of filing your application, you must have **two years of civil engineering experience AND**

- Either I.** possession of a New York State Professional Engineer's license and current registration;
- Or II.** possession of a Professional Engineer's license and current registration from a State or Territory of the United States. Candidates qualifying under this option must secure a New York State Professional Engineer's license and registration prior to appointment.

For either I or II above, you must submit photocopies of your earliest license and current registration with your application. Newly licensed engineers may submit New York State Education Department notification of successful completion of the Professional Engineer examination in lieu of the license.

Substitution: A master's or doctoral degree in civil engineering, civil engineering technology, transportation engineering, or transportation planning can be substituted for one year of required experience.

Inquiries regarding New York State Professional Engineering licensing should be directed to the New York State Education Department:

- **Voice:** 518-474-3817
- **Email:** op4info@mail.nysed.gov
- **Fax:** 518-474-1449
- **TDD/TTY:** 518-473-1426
- **Write:** Office of the Professions, State Education Building- 2nd Floor, 89 Washington Avenue, Albany, New York 12234

THE POSITIONS: These positions exist in New York State government with the State Emergency Management Office in Albany, the Bridge Authority in Highland, and the Thruway Authority, the Canal Corporation, and the Department of Transportation at various locations throughout the state.

DUTIES: As a **Civil Engineer 2**, you would perform civil engineering work involving the full range of professional activity including technical and physical reviews, planning, design, construction supervision, maintenance, and evaluation of roads, bridges, airport structures, rail facilities, waterways, geotechnical features, buildings, treatment facilities, materials, traffic control and management, traffic safety systems, and related structures and equipment. You may also be assigned project management responsibilities and may supervise a subordinate staff of engineers and technicians.

NOTES:

1. Your degree must have been awarded by a regionally accredited college or university or one recognized by the NYS Education Department as following acceptable educational practices. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. You can write to the Examination Information Desk of the NYS Department of Civil Service for a list of acceptable companies who provide this service. This information can also be found on the Internet at <http://www.cs.state.ny.us/jobseeker/degrees.cfm>. You must pay the required evaluation fee.
2. Appropriate part-time and volunteer experience, which can be verified, will be accepted on a prorated basis.

NOTES: (Continued)

3. A promotion examination is also being held for these positions. If you are eligible for appointment from a promotion list, you may not be appointed in your own agency from the list resulting from this examination open to the public.
4. Although a promotion examination is being held, it is expected that appointments will be made as the result of this examination open to the public.
5. Continued employment as a Civil Engineer 2 is dependent upon continued possession of a New York State Professional Engineer's license with current registration. Failure to maintain a New York State license and registration will result in removal from employment.
6. In the New York State Bridge Authority, candidates must demonstrate that they have the ability to perform all the duties of the position, especially access to all areas of the bridges.
7. There is no processing fee for this examination.

SUBJECT OF EXAMINATION: There will be no written test. If you meet the Minimum Qualifications your **education and experience** will be evaluated against the general background/critical activities of the position. This evaluation will concentrate on the appropriateness, amount, and breadth of relevant engineering education and post licensure experience. It is essential that you describe your education and experience as completely as possible on the NYS-APP Open Competitive Examination Application form. Ambiguity, vagueness or omissions will not be decided in your favor. Do NOT send resumes. If you need more space, attach additional 8½" x 11" sheets, following the same format used on the application form.

Your final score must be 70 or higher in order to pass. Rank on the eligible list will be determined after adding any wartime veterans' and Civil Service Law Section 85-a credits to your final passing score.

HOW TO APPLY:

- Download the examination application NYS-APP form at <http://www.cs.state.ny.us/announ/applications.cfm>; or
- Email examinfo@cs.state.ny.us to request NYS-APP form; or
- Obtain NYS-APP form from a State agency or facility personnel/business office; or
- Request NYS-APP form by calling the Department of Civil Service in the Albany area at 518-457-2487 [press 2, then press 3]; or toll free at 1-877-697-5627 [press 2, then press 3].

WHERE TO APPLY: Mail your completed application to:

- NYS Thruway Authority, 200 Southern Boulevard, PO Box 189, Albany, New York 12201-0189

New York State has an ongoing need for persons qualified for appointment to these positions and will accept applications at any time and will rate applications whenever additional eligibles are needed. It is anticipated that the examinations will be held on a periodic basis throughout the year. For the testing schedule and other information about this examination, write to the Personnel Office, NYS Thruway Authority, 200 Southern Boulevard, PO Box 189, Albany, New York 12201-0189 or call (518) 436-2714. The eligible list resulting from this examination will be used to fill vacancies in all five agencies.

ELIGIBLE LIST: Candidates who meet the qualifications and pass this examination, will have their names placed on the eligible list in the order of final scores, regardless of the date on which they filed for the test. The names of qualified candidates will remain on the eligible list for two years.

RETEST POLICY: Qualified candidates may file as frequently as every 12 months but a new application is required each time.

Appeal of ratings will not be allowed as the opportunity for retest exists.

INFORMATION FOR CANDIDATES

NEW YORK STATE IS AN EQUAL OPPORTUNITY EMPLOYER: It is the policy of the state of New York to provide for and promote equal opportunity in employment, compensation, and other terms and conditions of employment without discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, marital status, or arrest and/or criminal conviction record unless based upon a bona fide occupational qualification or other exception.

Appointment to many positions in State government require candidates to undergo an investigative screening. This may include a thorough character investigation, a Federal Bureau of Investigation Criminal Record History Check, a Child Abuse Registry clearance, or other similar procedures. Candidates may be fingerprinted and may be required to pay any necessary fees for that procedure. Depending on the nature of the job, the criminal convictions discovered, or any falsified or omitted information revealed, the investigative findings may bar appointment or result in removal after appointment.

ELIGIBILITY FOR EMPLOYMENT: You must be legally eligible to work in the United States at the time of appointment and throughout your employment with New York State. If appointed, you must produce documents that establish your identity and eligibility to work in the United States, as required by the federal Immigration Reform and Control Act of 1986, and the Immigration and Nationality Act.

REASONABLE ACCOMMODATIONS IN TESTING: In addition, it is the policy of the Department of Civil Service, in accordance with the New York State Human Rights Law and the Americans with Disabilities Act, to provide qualified persons with disabilities equal employment opportunity and equal opportunity to participate in and receive the benefits, services, programs, and activities of the Department. It is the policy of the Department to provide such persons reasonable accommodations and reasonable modifications as are necessary to enjoy equal opportunity. Persons with disabilities who require an accommodation to participate in an examination must note this on their applications. Further information is available from the Special Arrangements Unit of the Department of Civil Service at (518) 457-2487 [press 2, then press 2] in the Albany area, toll free at 1-877-697-5627 [press 2, then press 2], or via TDD (telecommunications device for the deaf) at (518) 457-8480.

NEW YORK STATE RESIDENCE IS NOT REQUIRED FOR MOST POSITIONS: However, you must be eligible for employment in the United States.

CONTINUOUS RECRUITMENT/ELIGIBLE LISTS: Candidates who meet the qualifications and pass this examination will have their names placed on the eligible list in the order of final scores, regardless of the date on which they filed or took the test. Generally, the names of qualified candidates will remain on the eligible list for two years. Appeal of ratings will not be allowed as the opportunity for retest exists. The Department of Civil Service reserves the right to terminate this special recruitment program.