



NEW YORK STATE DEPARTMENT OF CIVIL SERVICE ANNOUNCES
Promotion Examination Open To State Employees

APPLICATIONS ACCEPTED CONTINUOUSLY
TESTS HELD PERIODICALLY

Examination No. & Title	Salary Grade	Beginning Salary	Job Rate
30-102 Public Health Engineer 2	24	\$69,911	\$88,256

Appointees who work in the five boroughs of New York City or in Nassau, Suffolk, Rockland, or Westchester Counties will receive an additional \$3,026 annual downstate adjustment. Appointees who work in Dutchess, Orange, or Putnam Counties will receive an additional \$1,513 annual mid-Hudson adjustment.

MINIMUM QUALIFICATIONS TO PARTICIPATE IN THIS EXAMINATION: On or before the date of filing your application, you must be a qualified employee of the New York State Department of Health and have had one year of permanent competitive or 55-b/55-c service as an Assistant Sanitary Engineer or as a Public Health Engineer 1. In addition, you must meet **one** of the following requirements:

- Either I:** Possession of a New York State Professional Engineer's License and current registration;
- Or II:** Possession of a professional engineer's license and current registration from a state or territory of the United States by means of a 16-hour written licensing examination which is the equivalent of that given in New York State. Application for New York State licensure **MUST** commence **before** applying for this examination. Candidates appointed under this option must secure a New York State Professional Engineer's License within 12 months of appointment in order to continue employment.

For either I or II above, you must submit photocopies of your Professional Engineer's License and current registration with your examination application. Inquiries regarding New York State professional engineering licensing should be directed to: New York State Board for Engineering and Land Surveying, New York State Education Department, 89 Washington Avenue, Albany, New York 12234. You may e-mail this office at opunit1@mail.nysed.gov. The website address is: www.op.nysed.gov.

IMPORTANT: Appointment to certain positions may require the use of Personal Protective Equipment provided by the Department of Health, including a respirator. The Department of Health (DOH) conducts a Medical Monitoring Program for employee safety purposes in which you may be required to participate. The Medical Monitoring Program is an OSHA requirement for employees who may be exposed to toxic or hazardous substances and it is a critical part of DOH's Employee Health and Safety Program. The Medical Monitoring Program includes a baseline physical examination with periodic follow-up physical examinations.

DUTIES: Public Health Engineers in the Department of Health are assigned to either the central office or a field office in a major segment of an environmental health program, such as drinking water treatment and regulation; radiological health; toxic substances; hazardous wastesite remediation; indoor air quality; hospital, institutional, temporary residence, camp and recreational resort sanitation; food sanitation; rural water supply and sewage disposal; and review of related engineering plans. Public Health Engineers work with representatives at all levels of government as well as citizen groups and other professionals. Additional duties may involve instructional activities with employees of municipal operating agencies and developing systems for training plant personnel.

SUBJECT OF EXAMINATION: There will be no written test. If you meet the Minimum Qualifications, your **education and experience** will be evaluated against the general background/critical activities of the duties of the position. This evaluation will concentrate on the appropriateness and breadth of relevant education and experience. It is essential that you describe your education and experience as completely as possible on your application. Ambiguity, vagueness, or omissions will not be decided in your favor. Do not send resumes. If you need more space, attach additional 8½" x 11" sheets, describing your relevant experience.

If you pass, your seniority credit(s), if any, will be included in the computation of your final score. Rank on the eligible list will be determined after adding any wartime veterans' credits to your final passing score.

CREDIT FOR SENIORITY: Seniority is credited at the rate of one credit for each five-year period (or fraction thereof), excluding the first year of service.

HOW TO APPLY:

- Download the examination application NYS-APP form at <http://www.cs.ny.gov/announ/applications.cfm>; or
- Email cs.sm.examinfo@cs.ny.gov to request NYS-APP form; or
- Obtain NYS-APP form from a State agency or facility personnel/business office; or
- Request NYS-APP form by calling the Department of Civil Service in the Albany area at 518-457-2487 [press 2, then press 3] or toll free at 1-877-697-5627 [press 2, then press 3].

WHERE TO APPLY: Mail your completed application to:

- New York State Department of Health, Bureau of Personnel Management, Room 2217, Corning Tower, Empire State Plaza, Albany, New York, 12237

The NYS Department of Health has an ongoing need for persons qualified for appointment to these positions and will accept applications at any time and will rate applications whenever additional eligibles are needed. It is anticipated that the examinations will be held on a periodic basis throughout the year. For the testing schedule and other information about this examination, write to the NYS Department of Health, c/o Bureau of Personnel Management, Room 2217, Corning Tower, Empire State Plaza, Albany, New York 12237.

NOTE: Possession of a license and current registration as an engineer in New York State is necessary for continued employment. Loss of licensure or registration will result in removal from employment.

ELIGIBILITY: New York State residence is not required. You must be legally eligible to work in the United States at the time of appointment and throughout your employment with New York State. If appointed, you must produce documents that establish your identity and eligibility to work in the United States, as required by the federal Immigration Reform and Control Act of 1986, and the Immigration and Nationality Act.

Candidates who require sponsorship (for example, through the H1-B Visa Program) may apply. However, New York State agencies are not obligated to consider individuals who would require sponsorship for employment.

ELIGIBLE LIST: Candidates who meet the qualifications and pass this examination, will have their names placed on the eligible list in the order of final scores, regardless of the date on which they filed for the test. The names of qualified candidates will remain on the eligible list for two years.

RETEST POLICY: If your application is disapproved for this examination, you may file again as soon as you meet the announced minimum qualifications. Qualified candidates may reapply on an annual basis, but a new application is required each time. Appeal of ratings will not be allowed as the opportunity for retest exists.

INFORMATION FOR CANDIDATES

NEW YORK STATE IS AN EQUAL OPPORTUNITY EMPLOYER: It is the policy of the state of New York to provide for and promote equal opportunity in employment, compensation, and other terms and conditions of employment without discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, marital status, domestic violence victim status, genetic predisposition or carrier status, or arrest and/or criminal conviction record unless based upon a bona fide occupational qualification or other exception.

REASONABLE ACCOMMODATIONS IN TESTING: It is the policy of the Department of Civil Service, in accordance with the New York State Human Rights Law and the Americans with Disabilities Act, to provide qualified persons with disabilities equal employment opportunity and equal opportunity to participate in and receive the benefits, services, programs, and activities of the Department. It is the policy of the Department to provide such persons reasonable accommodations and reasonable modifications as are necessary to provide equal opportunity. Persons with disabilities who require an accommodation to participate in an examination must note this on their application. Further information is available from the Test Administration Unit of the Department of Civil Service. In the Albany area, call 518-457-2487 [press 2, then press 2]. Outside of the Albany area, call toll free at 1-877-697-5627 [press 2, then press 2]. For TDD services, call NY Relay at 711 (requires a fee) or 1-800-662-1220.

NEW YORK STATE RESIDENCE IS NOT REQUIRED FOR MOST POSITIONS: However, you must be eligible for employment in the United States.

ELIGIBILITY FOR EXAMINATION: To be eligible to compete in this examination, you must be employed in the specified department or agency on a permanent or contingent permanent basis in the competitive class, or in the non-competitive class or labor class if specifically noted on this announcement (or be on an appropriate preferred list), and have the specified time in the specified title or salary grade. You may not compete in a test for a title if you are permanently employed in that title (unless you are still on probation) or in a higher direct line of promotion. You should contact your personnel office if you have questions about being a "qualified employee of New York State."

CONTINUOUS RECRUITMENT/ELIGIBLE LISTS: Candidates who meet the qualifications and pass this examination will have their names placed on the eligible list in the order of final scores, regardless of the date on which they filed or took the test. Generally, the names of qualified candidates will remain on the eligible list for two years. Appeal of ratings will not be allowed as the opportunity for retest exists. The Department of Civil Service reserves the right to terminate this special recruitment program.